



BANQUE DE COMMERCE ET DE PLACEMENTS

Established in 1963 as a Swiss bank, BCP segments its activities into two well-established core businesses: Commodity Trade Finance and Wealth Management. These are reinforced by our expert Treasury services. BCP enjoys a solid reputation as a high-quality service provider in all of its banking fields. Founded under Swiss Banking Law and Regulations, BCP is supervised by FINMA, the Swiss financial markets supervisory authority. Headquartered in Geneva, BCP also operates branches in Luxembourg and Dubai. More information can be found at www.bcp-bank.com.

To strengthen our **Legal & Compliance department**, we are currently looking for a

Head of Compliance division

PURPOSE OF THE ROLE

The Head of Compliance division reports to the Head of Legal & Compliance department and his/her main responsibilities are to:

- Lead the Compliance division.
- Define and implement the Bank's standards in terms of compliance requirements.
- Identify potential areas of compliance vulnerability and risk; propose corrective action plans for resolution of problematic issues.
- Prevent the Bank from any acts which would violate any Swiss law (civil, criminal, administrative) and regulations or would not be compatible with an irreproachable banking activity and a proper organization.
- Establish guidelines, implement and approve internal directives and procedures to ensure that the compliance programs throughout the Bank are effective and efficient in identifying, preventing, detecting and correcting non-compliance with applicable laws and regulations.
- Coordinate internal compliance review and monitor activities, including periodic reviews of departments.
- Interact with regulators and authorities on compliance issues.
- Provide guidance, advice and training to improve business' understanding of related laws and regulatory requirements.
- Ensure the role of FATCA Responsible Officer.
- Ensure compliance reporting to regulators and supervisory authorities as it relates to legal requirements.
- Act as the branches' supervisory authority for the related functional and business issues.
- Be actively involved in the development of IT tools for a proper functioning of the division tasks.

REQUIREMENTS

- University Degree in Law or education focusing on compliance and audit matters.
- Certificate of Advanced Studies (CAS) in Compliance Management.
- At least 8-10 years of experience in a similar role in Swiss banking sector.
- **Commodity Trade Finance knowledge and experience is a must.**
- Very good knowledge of Swiss Banking environment and of the related rules and regulations.
- Knowledge and experience in dealing with Sanctions, FATCA, AEOI, LSFIN etc.
- Broad understanding of regulatory and compliance related topics.
- Risk awareness.
- Proactive with an innovative approach.
- Proven management skills, solid leadership, problem-solving and strong decision-making abilities.
- Ability to manage multiple projects.
- Excellent interpersonal, communication and organizational skills.
- Fluent in French and English.
- Proficient computer skills with excellent command.
- **Resident in Switzerland.**

OTHER

- Location: Geneva
- Starting date: Immediate
- Activity rate: 100%

Please send your complete application file (**cover letter, CV, work certificates and diplomas**).

Please kindly note that with no answer from us within 3 weeks, you can consider that your candidacy was not selected for this position.

Thank you for your understanding